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W. Alton Bryant to Dr. James W. Silver, 5 November 1957

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INTERDEPARTMENTAL COMMUNICATION

TO: • Dr. James W. Silver

FROM: • W. Alton Bryant

SUBJECT: •

DATE

November 5, 1957

I am pleased to inform you that upon the recommendation of the Committee on Faculty Research your request for a research grant (A Life for the Confederacy: The Diary of Private Robert A. Moore) has been approved in the amount of \$100. The amount of this grant has been set up in the Comptroller's Office under Account 42-W.

Enclosed are the regulations governing the use of this grant and directions for the procedures that must be followed in spending the grant.

W. Alton Bryant

WAB:mt

cc: Dr. W. Lewis Nobles, Chairman
Committee on Faculty Research
Dean C. N. Fortenberry
Mr. E. E. Davidson

RESEARCH GRANTS

Regulations and Directions

- I. Before any expenditures from the grant can be approved, the holder of the grant must submit to the Comptroller's Office a budget revision form with the correct budget unit title and code number stating what amount of the grant will be used for (1) wages, (2) supplies and expense, and (3) equipment. If the holder of the grant needs to shift funds from one of these accounts to another, he may do so by submitting a budget revision which will need only his signature, provided the revision is not contrary to the terms of his request for research assistance.
- II. The regular requisition forms and wage vouchers must be used for the grant.
- III. All forms submitted to the Comptroller's Office in connection with the grant must contain the code number that was included in the notification of the approval of the grant and the name of the budget unit stated as follows: FACULTY RESEARCH (Name of holder of grant): Title of Research Project.
- IV. If these items were requested in the application, research supplies, equipment, labor, preparation of manuscript, and publication cost may be charged against the research grant.
- V. All requests for travel were uniformly disapproved by the Committee at this time due to the limitation of available funds; consequently, no funds from any grant should be expended for travel or subsistence purposes.
- VI. Applications totaled nearly three times the available funds; in consequence of this, it was necessary to reduce the budgets of many of the applications which were approved. In the event that the grantee does not feel he can use the allocated funds to advantage to pursue the research originally proposed at the larger figure, the Chairman of the Committee on Faculty Research should be notified immediately.
- VII. Income or royalty as the result of the research or publication for which the grant has been made will be used first to repay to the Faculty Research Budget the amount of the grant. After the total amount of the grant has been repaid, further income or royalty will be divided equally between the holder of the grant and the Faculty Research Budget.
- VIII. Patent rights as a result of the research for which the grant has been made will be determined according to regulations of the Board of Trustees.
- IX. Three copies of all publications, including magazine articles, shall be presented to the Committee on Faculty Research. Two of these three copies will be deposited in the University Library, and the third copy will be kept in the files of the Committee.
- X. In any publication to which the grant has contributed or which results from research provided for by the grant, specific credit for assistance must be given to the Faculty Research Budget of the University of Mississippi.
- XI. Equipment obtained from the grant is the property of the department of the holder of the grant.
- XII. All unexpended or unencumbered funds will revert to the Faculty Research Budget on July 1, 1958.
- XIII. It is required of the grantee that he supply the Committee on Faculty Research with a progress report of the research project and a financial statement relative to the expenditure of the grant funds on or by July 15, 1958. In the event that the research cannot be undertaken or the project must be terminated prior to this time, the Chairman of the Committee on Faculty Research should be notified. A final, comprehensive report of the work done under this grant should be made to the Chairman of the Committee not later than sixty days after completion of the project.
- XIV. The Committee on Faculty Research and the University of Mississippi assume no responsibility for providing additional support for the applicant beyond that amount approved in the current grant notification.
- XV. It is understood that in accepting the grant the holder agrees to all terms stated in these regulations and directions.