

2-1956

Chapter Presidents Year 1955-1956

American Woman's Society of Certified Public Accountants

American Society of Women Accountants

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ing matters, and then compare the copies to the original signed minutes or contracts. In addition to saving audit time, giving copies to the auditor insures a more complete, and possibly a more accurate permanent file.

Other items which are valuable to an auditor are copies of: pension plan agreements, trust agreements in connection with pension plans, union contracts, rate schedules, wage schedules where standard classifications are paid at standard rates, vacation policies, sick leave policies and copies of interim financial statements prepared by the company's accountant.

The outside auditor may, as a part of his preliminary organization of an audit engagement, arrange with management to have copies of certain of the above-mentioned documents made available to him during the course of his field work. If he does not do so, the company accountant can, on his own initiative, arrange for extra

copies of all papers which he feels the auditor may need.

This simple step can be the means of saving a substantial number of audit hours which may well be more profitably spent on some more complex phase of the audit.

—Mary F. Hall, C.P.A., Washington,
D. C. Chapter

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years back, has, in a relatively short span of years, been able to develop universally acceptable ticket forms and procedures and a basis for settling accounts involving many millions of dollars in a manner satisfactory to all.

This in itself is an indication of the developments made possible by the constant growth and increasing public acceptance of air travel everywhere and is at least one manifestation that our young industry may be approaching maturity.

CHAPTER PRESIDENTS YEAR 1955-1956

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