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Correspondence Among A. P. Richardson, Secretary, American Institute of Accountants; Daniel C. Roper, Commissioner of Internal Revenue, Treasury Department; and G. W. Millet, Associate Director, The American Red Cross Re: Enlisting the Services of Accountants from the Institute for Domestic and Foreign Placements.

A. P. Richardson

Daniel C. Roper

G. W. Millet

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TREASURY DEPARTMENT
WASHINGTON

OFFICE OF
COMMISSIONER OF INTERNAL REVENUE

July 2, 1918.

Mr. A. P. Richardson, Secretary,
American Institute of Accountants,
1 Liberty Street,
New York City.

My Dear Mr. Richardson:

Chief Revenue Agent Murphy has reported to me the substance of his conference with you yesterday and he has expressed the belief that it may be feasible, with your cooperation, to induce a limited number of the members of your Institute to associate themselves actively and officially with our income and excess profits tax field work for at least a brief period.

It would be of very great assistance to us to secure the services for each of our thirty-one Revenue Agent's Divisions of at least one man of the type of your membership. Of course it would be most desirable to secure more than one man for each Division. These men would be formally appointed as officers of our Service and they would be utilized for specialty in the way of training less able men and of supervising their work. Such men as may be induced to respond to this appeal would be rendering real war service and, I believe I may safely say, they would benefit considerably by the experience. You understand, of course, that we are restricted somewhat in the matter of compensation but it would be practicable for us to arrange for the appointment of these men as Internal Revenue Agents at the salary of thirty six hundred dollars per annum, with reimbursement for actual necessary traveling expenses, not exceeding five dollars per day for subsistence.

I should be grateful to you if you would give this request your earnest consideration and advise me whether you can assist the Department along the lines indicated.

Yours very truly,

(Signed) Daniel C. Roper

Commissioner

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THE AMERICAN RED CROSS
Branch Office of
National Headquarters
222 Fourth Ave., New York City
BUREAU OF PERSONNEL

Rec'd 7/17

July 10th, 1918.

A. P. Richardson, Esq., Secretary,
American Institute of Accountants,
1 Liberty Street., New York.

Re: - Accountants

My dear Mr. Richardson:

Pursuant to our recent conversation I append below memorandum covering the number of accountants which the Red Cross needs in its foreign service and the details of each requisition.

- 4 Accountants with statistical training for France. These positions to be filled by best available people at salaries ranging from francs 750 to francs 1000 per month.
- 6 Accountants for France. These men are needed in the Bureau of Accounting. Salary will be francs 175 per week; two of these six will be used as traveling auditors and should be of slightly larger experience than the others.
- 25 Accountants unassigned, for France. Competent accountants required for various departments in the French organization. May be either men or women. Will be assigned definitely on arrival in Paris. Salary francs 175 per week.
- 1 Accountant for Serbia. No specifications. Salary approximately \$2000. per annum.
- 3 Accountants for Switzerland. One must have experience in warehouse accounting. Salary francs 175 per week.

I, of course, appreciate that these salaries do not compete with compensation paid for similar work in the United States, but feel that with the "call" that the Red Cross has upon services that you can do something for us.

Applications for this foreign service should be made through the Divisional Bureaus of Personnel. The New York Bureau of Personnel is quartered at the Atlantic Division, 44 East 23rd Street.

Yours very truly,

GWM/HVS

G. W. MILLET.
Associate Director

AMERICAN INSTITUTE OF
ACCOUNTANTS

TO THE MEMBERS AND ASSOCIATES OF THE
AMERICAN INSTITUTE OF ACCOUNTANTS:

Gentlemen:

In accordance with the provision of Article I, Section 13 of the By-laws of the American Institute of Accountants I hereby give notice that the regular annual meeting of the American Institute of Accountants will be convened at 8.30 A. M. in Room 707, Washington Loan & Trust Building, 9th and F. Streets, N.W., Washington, D. C. on Tuesday,

September 17, 1918.

In conformity with the requirements of Article VI, Section 1 of the Constitution I hereby give notice that the following proposed amendments to the Constitution and By-laws will be submitted for consideration at the annual meeting of the American Institute of Accountants to be held September 17, 1918:

Article II, Section 2 (b) of the constitution omit the words "a member or members of the Institute" and substitute therefor "a practising public accountant."

Article IV, Section 1 of the constitution in the first line omit the word "ten" and substitute "eleven." At the end of section add "Nominations."

Article I, Section 6, of the by-laws after the words "three consecutive meetings of the council" add "unless such absence shall be attributable to service of the United States in time of war."

Article IV, Section 4 of the by-laws, after the words "fiscal year" add "No dues shall be payable by members and associates of the Institute while they are engaged in military or naval service of the United States or its Allies during time of war."

After Article V, Section 1 of the by-laws add a new section to be numbered Section 1 (a) as follows: "No person whose membership shall have been forfeited for non-payment of dues or other sum due by him to the Institute may be reinstated, but a member or associate who shall resign while in good standing may be reinstated by a three-fourths vote of the members of the council present and voting at any regular or special meeting of the council, provided the person so applying shall submit with his application for reinstatement the amount of dues and assessments, subscriptions, etc., not in any case to exceed \$25.00, which would have been payable by him if he had continued in membership from the time of resignation to the date of application for reinstatement. No person shall be considered to have resigned while in good standing if at the time of his resignation he shall have been in debt to the Institute for dues or other obligation."

A. P. RICHARDSON,
Secretary.

New York, July 15, 1918.