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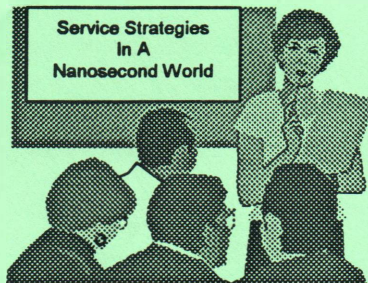


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SALARY GRADES FOR OPEN POSITIONS NOW ON VIC

Starting Friday, May 29, all open positions posted on VIC will include salary grades.



**“SERVICE STRATEGIES IN A NANOSECOND WORLD”
COMES TO THE INSTITUTE**

We are in the process of rolling out a new customer service training program, “Service Strategies in a Nanosecond World.” Your Team’s assigned nanosecond coordinator will be informing you of your scheduled training date. Please refer to VIC or the Training Catalog for a full class description.

NEW WEIGHT WATCHERS PROGRAM NEEDS MORE PARTICIPANTS

In last week’s issue of *FastFact* (Issue #64), HR announced the opportunity to start a new Weight Watchers At Work Program® in the Harborside office for NJ & NY AICPA employees. In order to hold the session, we need a minimum of 18 participants; however, at this point in time, we do not have enough registered participants. If you are interested in joining this session, please send a check in the amount of \$57 made out to “Weight Watchers” to Kim Hines in Human Resources as soon as possible. If we do not reach the minimum number of participants, we will not be able to hold the session—so if you are interested, please register with Kim as soon as you can.

REGISTERING FOR A TRAINING CLASS? PLEASE READ THIS FIRST

It has come to our attention that some Team AICPA members have been sending training registration requests to the wrong e-mail address. The correct e-mail address to register for training classes is “Human Resources.” **DO NOT** send your Human Resources e-mails to “#Human Resources.” If you include the pound sign in front of “Human Resources” when addressing your e-mail, your e-mail will be posted on the Human Resources electronic bulletin board (which is not the training database). If necessary, please check the Human Resources bulletin board to see if you have inadvertently sent mail there, and then please re-send your training request to the right address. By doing so, the training coordinator will receive the request in a timely manner.

DON’T FORGET TO MARK YOUR CALENDARS

Now that summer is here, don’t forget to mark your calendars for the AICPA’s upcoming cruise. The 1998 summer cruise will take place on Spirit Cruises on **Monday, August 10th**, from 4:00pm – 7:00pm. Looking forward to seeing you there!

MONTHLY WORK REPORT REMINDER

All Monthly Work Reports, which are due on the 3rd business day of the month, should be forwarded to Kim Sretchen in Financial Analysis and Budget. Accordingly, all May 1998 monthly work reports are due to Kim by **Wednesday, June 3rd**.

OUR QUALITY POLICY STATEMENT IS:

“AICPA: MEETING TODAY’S CHALLENGES, EXCEEDING TOMORROW’S EXPECTATIONS”

