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TELEPHONE SYSTEMS UPGRADES: An Update from the Telecommunications Team

The upcoming Institute-wide PBX (telephone systems) and voice mail upgrades include some exciting new features and enhanced capabilities. The PBX upgrade will make AICPA telephone systems Y2K compliant, provide new call center and telecommuting features, as well as other system enhancements. The upgrade to Intuity Voice Mail will make the AICPA voice mail system Y2K compliant and provide additional capacity which will improve service for AICPA customers and staff. The upgrade will also provide enhanced voice mail features, streamlined commands, and allow the addition of advanced messaging services in the near future.

Once the Intuity Voice Mail upgrade is complete, Team members will need to re-record their greeting and name, and reset their password. Detailed instructions on how to do so will be provided in the next issue *FastFact*.

As a reminder, following are the dates and times of the planned upgrades:

Washington, DC: The PBX will be upgraded on Wednesday, August 19, beginning at 5:00pm and the telephone system will be out of service until approximately 7:00pm.

New York: The PBX will be upgraded on Friday, August 28, with an exact start time to come.

New Jersey: The PBX and Call Management System (CMS) will be upgraded on Friday, August 28, beginning at 7:30pm.

Call John Scott at x3320 if you have any questions or concerns regarding these upgrades.

STATE SOCIETY AWARENESS WEEK COMING SOON

During the week of September 14-18, AICPA Team members will have the chance to win valuable prizes while learning about our counterpart and customer – the State CPA Societies. Stay tuned to *FastFact* for additional information from the State Society Member Segment team.

OUR QUALITY POLICY STATEMENT IS:

“AICPA: MEETING TODAY’S CHALLENGES, EXCEEDING TOMORROW’S EXPECTATIONS

1998 AICPA PC LOTTERY ANNOUNCED

The Microcomputer/LAN Support Team is pleased to announce the 1998 AICPA PC Lottery. In the first round of the lottery, approximately 60 Dell 486 PCs, including color monitor, Microsoft Works software, instruction manual, keyboard and mouse will be raffled off to eligible NJ and NY AICPA Team members.

Important notice on eligibility: This lottery is open ONLY to AICPA Team members who are regular full-time or regular part-time employees of the AICPA (Sorry, temporary staff, independent contractors and interns are not eligible).

If you are an eligible Team member who is interested in participating in the first round of the 1998 AICPA PC Lottery, please fill out the attached lottery ticket and remit it to: Raylene Panebianco, Team number 438, Microcomputer/LAN Support Team no later than August 24, 1998. The drawing for the first round will take place on August 25, 1998. Winners will be notified by phone and will receive their PCs within two weeks time. They will have the option of having the PC delivered to their desk, picking up the PC from the MIS Team, or having the PC delivered to their home for a shipping fee of approximately \$30 (for residents of the NY, NJ, CT area only).

Please note: Winners of PCs will be expected to address PC support and maintenance issues on their own—the AICPA Help Desk will not be available for personal PC support issues.

Those who do not win a PC in the first round will automatically have their lottery ticket put in the second round drawing. Stay tuned to *FastFact* for more details as they develop.

A note to all DC AICPA Team members: A separate lottery for the DC office is being developed for the near future. Stay tuned to *FastFact* for details. If you have any questions, please contact Cris Wight x4225.



PLEASE ENTER ME IN THE 1998 AICPA PC LOTTERY!

I hereby acknowledge that if I win a PC from the 1998 AICPA PC Lottery, that I will be responsible for any necessary maintenance and support for that PC.

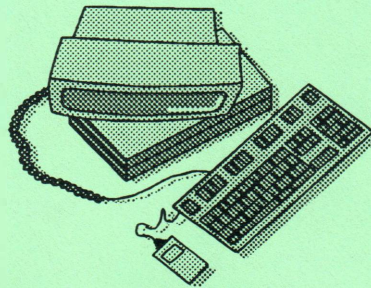
NAME

TEAM NAME

TEAM#

EXT.

Please remit to **Raylene Panebianco, Team #438, Microcomputer/LAN Support Team** no later than **August 25, 1998**.



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The Top Ten Reasons Why You Should Enroll In Direct Deposit:

1. Your net pay is readily available in your account on the Institute's payday.
2. You'll avoid waiting on line at the bank.
3. No need to carry home your entire paycheck as cash.
4. You do not need to pick up your paycheck, instead, a pay statement--which includes information on current pay and year-to-date gross, tax and benefit deductions, 401(k) contributions, overtime and other adjustments--would be mailed to your home each pay period.
5. AICPA can enroll you in direct deposit at any bank or financial institution of your choosing that participates in the National Automated Clearing House (NACH).
6. Many banks offer special features for customers using direct deposit, including free checking, reduced rates on loans, and higher rates on combined accounts.
7. Enrolling is easy. All you need is a completed direct deposit form along with a voided check or blank savings deposit slip from the bank where your pay will be deposited. Enrollment forms are available at all AICPA offices: in Payroll in the NJ office, the employee lounge in the NY office, and with the Office Manager in the DC office. (Please remit the form and the voided check or deposit slip to Payroll).
8. Any additional reimbursements made to you for tuition, referral bonus, or health club, etc. would also be deposited directly to your account.
9. Direct deposit begins after just one pay cycle upon receipt of enrollment form.
10. You can also arrange to split your pay over three accounts. AICPA offers a "Second" and "Third" deposit option whereby you can set aside specific dollars to be deducted from your pay and deposited into an account. This is a great way to save for a vacation, pay your mortgage, save for college, etc. The benefits outlined in reasons #5, #7 and #9 apply to second and third deposit options as well.

IF YOU DON'T HAVE DIRECT DEPOSIT YET, CONSIDER ENROLLING TODAY!

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