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## Inside AICPA, October 7, 1991

American Institute of Certified Public Accountants (AICPA)

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October 7, 1991

**Say Hello To** Michelle Alumkal - Production Associate - Promotions. Michelle joins the Institute from Cambridge University Press where she worked as a Journals Assistant.

Alberta Di Bella - Administrative Secretary - Human Resources. Before joining the Institute Alberta worked as an International Sales Administrator for Time/Warner Publisher Services.

Karen Humphreys - Clerk Typist - Customer Service. Karen last worked as a Document Analyst/Personnel Administrator for Ernst & Young.

**Staff  
Anniversaries**

Congratulations to the following staff members who last week celebrated various anniversaries with the Institute.

Anniversary

Paulette Myers	Aid to Minorities	17th
Greg Furke	SEC Practice Section	11th
Nancy Cohen	Information Technology	5th

**Promotions**

In General Accounting, Lianne Mantione was promoted from Secretary to Administrative Secretary.

Congratulations and Good Luck in your new position!

**Recycling Tips**

Don't waste paper on tasks that can be accomplished by phone or in person.

Circulate a document rather than making one copy for each person on the distribution list.

Check documents carefully before printing. Use the 'spell-check' feature of your word processing program, and review documents on the screen before you print. Always proofread carefully before printing multiple copies.

**US Healthcare  
Medical  
Emergencies**

US Healthcare Members are covered for the reasonable cost of emergency medical and hospital services performed within or outside the service area. However, without prior written referral from your US Healthcare primary care physician, the following requirements must be met in order for services to be eligible:

- o Symptoms must be severe;
- o Symptoms must occur suddenly. (Cases in which symptoms have existed over a period of time without the person seeking medical attention will not be covered.);
- o Immediate medical attention must be sought. (If a significant time lapse exists between the onset of symptoms or injury and the seeking of medical treatment, the claim will not be considered an emergency.);
- o Immediate care is necessary.

Examples of life-threatening emergencies include; heart attack, uncontrolled bleeding, loss of consciousness, severe shortness of breath, and poisoning.

Sprains and strains, vomiting, earaches, bumps or bruises, minor lacerations, intermittent abdominal pains, minor burns, pink eye, fever, colds, sore throats, or coughs, are generally NOT considered medical emergencies.

What to do within your US Healthcare Service area:

1. Call your primary care physician immediately, except when a delay would be detrimental to the health of the patient.
2. If admission to the hospital is recommended, have the emergency room staff contact your primary care physician immediately. Your primary care physician is responsible for coordinating your care.
3. Call the US Healthcare Member Services Department (800-323-9930) within 24 hours of your emergency admission.

What to do outside of your US Healthcare Service area:

Go directly to the nearest emergency room for any illness or injury which would be considered an emergency. Call your Primary Care Physician and the US Healthcare Member Services Department within 24 hours of receiving any emergency care. Any follow-up care which you require while outside of the service area must be approved by your primary care physician.

For all medical emergencies, present your US Healthcare identification card to hospital representatives at the time of treatment. The card identifies you as a US Healthcare member and lists the phone numbers of your US Healthcare physician and the Member Services Department. You are responsible for making sure that US Healthcare Care Member Services as well as your primary care provider are notified of any life-threatening emergencies.