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Inside AICPA, May 11, 1992

American Institute of Certified Public Accountants (AICPA)

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May 11, 1992

Transit Day

As previously announced, the Institute has scheduled a "Transit Day" for employees relocating to Harborside on Thursday, May 21, in the 5th floor Board Room. Attending the sessions will be representatives from the NJ Waterfront Division, PATH, NYC Transit Authority and Meadowlink, a non-profit transportation assistance group. The sessions, broken down by geographical corridors, will last approximately 25 minutes with a 15-minute presentation and a 10-minute question and answer period. About one week prior to the Transit Day, information packages will be distributed containing detailed transit travel directions. Please review the information and prepare your questions for the transit agents.

The meeting timetable by geographic regions is as follows --

Morning Sessions

9:00	Manhattan
9:30	Bronx/Westchester
10:00	Brooklyn
10:30	Staten Island
11:00	Queens/Long Island
11:30	Queens

Residents of**Afternoon Sessions**

1:00	Hudson County/South Eastern Bergen County (Ft. Lee, Edgewater & Fairview)
1:30	North Jersey
2:00	Central & South Jersey
2:30	All Other Locations

Residents of

Because a large population of employees live in Queens, two sessions are scheduled, one at 11:00 am and the other at 11:30 am. Queens residents should attend only **one** of the two sessions. If you are relocating to Harborside and plan to attend the transit day, please fill out the attached form and return it to Patti Valentino in Human Resources no later than Friday, May 15th. Also, remember to advise your supervisor of your scheduled meeting time. If you aren't sure which session is dedicated to your residential area, contact Pat Duane on x6203.

**Staff
Anniversaries**

Congratulations to the following staff members who last week celebrated various anniversaries with the Institute:

		Anniversary
Joe Ciccone	Office Facilities	23rd
Jack Shoheit	Technical Information	22nd
Joe Cote	CPE Administration	18th
Frieda Safdia	Membership Administration	18th
Elizabeth Barry	CPE Accounting	16th
Kathleen Phillips	Examinations	14th
Janice Gorsky	Payroll	11th
Roxanne Serville	Customer Service	11th
Richard Cheney	Advertising	10th
Ed Karl	Tax Division	9th
Michele Reid	Order	6th

**Staff
Promotions**

Elizabeth Henry in Meetings & Travel was promoted from Meetings Assistant to Conference Coordinator.

James Cook was promoted from Programmer Analyst to Senior Programmer Analyst in Programming & Systems.

Congratulations and Good Luck in your new positions!

Please Welcome

Roberta Roberti - Production Associate - Production & Editorial Services. Prior to joining the Institute Roberta worked for Plenum Publishing Corporation as a Production Editor.

On the Light Side...

GRANTLAND™



"TRANSIT DAY" MEETING FORM

TO: Patti Valentino - Human Resources

FROM: (Print) _____ **CC#** _____
(Name)

RESIDENCE: _____ ' _____ ' _____
(City) (State) (Zip)

I would like to attend the "Transit Day" meeting on May 21st, in the 5th floor Board Room. Based on my residence, I plan to attend the following session (check one):

Morning Sessions

{ } 9:00
{ } 9:30
{ } 10:00
{ } 10:30
{ } 11:00
{ } 11:30

Residents of:

Manhattan
Bronx/Westchester
Brooklyn
Staten Island
Queens/Long Island*
Queens*

Afternoon Sessions

{ } 1:00

{ } 1:30
{ } 2:00
{ } 2:30

Residents of:

Hudson County/South Eastern
Bergen County(Ft. Lee, Edgewater &
Fairview)
North Jersey
Central & South Jersey
All Other Locations

*Queens residents should only attend one of these sessions.

I have informed my supervisor that I will be attending this meeting.

SIGNATURE _____

