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American Institute of Certified Public Accountants (AICPA)

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April 12, 1993

Staff Anniversaries Congratulations to the following staff members who last week celebrated various anniversaries with the Institute:

Ed Seda-Vargas	Printing Services	22nd
Gloria Lipman	Circulation	21st
Claudia Ascione	CPE Marketing Services	11th
David Morgan	CPE Course Assembly	7th
Desiree Weiss	Professional Ethics	5th

Please Welcome Kevin James Ribble - Conference Planner - Meetings & Planner. Before joining us, Kevin was a Conference Coordinator and Meeting Planner at the International Religious Foundation.

Sprint Agreement Institute employees can take advantage of the newest AICPA member affinity program, an agreement with *Sprint*. Employees will receive a 5% discount off *Sprint's* long-distance telephone services for residential usage on in-state, out-of-state and international calls, including 800 numbers. *Sprint* will pay for AICPA employees to switch to *Sprint* from their current long-distance carriers. For more information call a *Sprint* representative at (800) 473-0898 7:00 a.m. to 7:00 p.m., Central Time, weekdays).

NY Weight Watchers Please note that the Weight Watchers At-Work program starts on **Monday, April 26**, not Friday, April 30. Meetings will be held on Mondays, **not Fridays**, from 12 - 1 p.m. in Room F on the 7th floor. Participants have until Friday, April 16th to submit their check to Gabrielle Ulloa in Human Resources-NY. The check may be post-dated to April 26.

Rockefeller Center Tenant Privilege Card Employees whose Rockefeller Center Tenant Privilege Card expired at the end of 1992 can get a renewal sticker for 1993 from Gabrielle Ulloa in Human Resources-NY. New cards will be available shortly for employees who need one.

Easter Show The Rockefeller Center Privilege Program is offering Rockefeller Center tenants special pricing on Radio City Easter Show tickets. A savings of \$5.00 per ticket is available on Orchestra and First Mezzanine seats for all performances. Plus, they are offering a special \$19.00 price on Second and Third Mezzanine seating for all performances. Tickets may be purchased at the Radio City Music Hall box office from 10:00 a.m - 8:00 p.m. Monday through Saturday and from 11:00 a.m. - 8:00 p.m. on Sunday. Please present your Rockefeller Center Tenant Privilege Card when purchasing tickets. Tickets are also available by calling Ticketmaster at (212) 307-7171 and asking for the Rockefeller Center special offer. Remaining shows are April 13 & 14, 11:00 a.m. and 2:30 p.m.; April 15 & 16, 2:30 & 7:30 p.m. and April 17, 12:00 p.m. & 3:30 p.m.

Don't Forget... April 15th is the deadline for filing tax returns!

As William Dettle said, "This is the only country where it takes more brains to prepare the income tax return than it does to earn the income."

PROFILE - CPE OPERATIONS

What is CPE Operations?

CPE Operations is the umbrella group that handles the production, order processing, assembly, and distribution of course materials. CPE Operations' departments also effect faculty recruitment and training, evaluations processing, grading of self-study course tests. To perform all these functions, this area is organized into five departments: CPE Operations Administration (Mary Anne Tait, Director); CPE Production (Pat Verde, Administrator); CPE Materials Management (Emma Carlson, Manager); CPE Course Assembly (David Morgan, Manager); and CPE Educational Support Services (Dolores Kivetz, Administrator).

During 1992, CPE Operation's 40 staff produced materials for 183 group study (seminar-style) courses; 14 conferences; 86 self study (independent-study) courses; and 11 video-based courses. Over 92% of the 6639 separate shipments fulfilling group study materials orders met (or beat!) the CPE Division's commitment to deliver group study course materials six weeks prior to the date of a presentation. In addition to the assembly of more than 212,160 manuals or sets, staff also prepared materials for numerous department outside of the CPE Division.

And in 1992, faculty for over 1,000 presentations were scheduled and their performance scrutinized; 60,000 self-study tests were graded, and 58,000 certificates of completion prepared; 70,000 group study evaluations processed; and the progress of 4,000 enrollees in the AICPA's certificate of educational achievement programs was monitored and coordinated.

Who is CPE Operations?

We are (cc 478): Mary Anne Tait, Pam Mongello, and Linda Johnson; (cc 467): David Morgan, Gregorio (Antonio) Espinal, Angel Hernandez, Michael Montez, Frankie Pacheco, Christopher Pinnock, Christopher Ricketts, and Obiri Twum-Barima; (cc 472): Emma Carlson, Evelyn Fernandez, Diana Jimenez, Marie Labranche, Phillip Sagazio, and Andrew Spector; (cc 473): Patricia Verde, Judith Andres, Michael Bright, Kathryn Gesing, Steven Geske, Julie Kirsh, Irene Lackner, Glen Nelson, Vincent Nolan, Joan Piersa, Roberto Rodriguez, Aida Salom, Vincent Sarno, Mark Scotto, Joe Todd, D.J. Welcome, and Lillian Zenker; (cc 479): Dolores Kivetz, Charles Keiser, Gary Markin, Maria Olavarria, Guy Provenzano, and Pat Westover.