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American Institute of Certified Public
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Inside AICPA, May 3, 1993

American Institute of Certified Public Accountants (AICPA)

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May 3, 1993

**Staff
Anniversaries**

Congratulations to the following staff members who last week celebrated various anniversaries with the Institute:

Dorothy Vanella	Examinations	15th
Joe Todd	CPE Production	14th
James Clark	Tax Division	9th
Joe Cote	CPE Administration	9th
Elaine Milone	Accounting	7th
Patty Valentino	Information Technology	7th

**Please
Welcome**

Linda Joy Vendura - Administrative Secretary - General Counsel & Trial Board. Linda, formerly employed at the Institute on a temporary basis, now joins us full-time.

**Weight
Watchers**

Due to the lack of new participants, the Weight Watchers-at-Work program scheduled to begin on April 30th was canceled. At least 20 registrants are needed at each location to start the Weight Watchers-at-Work program.

We are happy to announce that the May programs have not been canceled. Also, because Weight Watchers is celebrating their 30th anniversary, they are offering a 30% discount for the 13-week program beginning in May. Once again, the Institute will pay half of the total!

Registration information follows:

New Jersey Employees

The start date for the 13-week Weight Watchers-at-Work program is May 14th. If you are a continuing member, the cost is \$38.15, for new members the cost is \$41.65. Please bring your check to Kimberley Hines in Human Resources-NJ by Friday, May 7th. Meetings will be held in Conference Room 1 from 12:00 - 1:00 p.m. on Fridays.

New York Employees

The tentative start date is May 10th. The cost for continuing members is \$41.30, and for new members, \$44.80. Please bring your check to Gabrielle Ulloa in Human Resources-NY by Monday, May 3rd. We will let you know as soon as possible where the meetings will be held.

Checks must be payable to Weight Watchers. Your new Weight Watchers representative is Kelly Lanquist.

**New Jersey
Manufacturers
Insurance Co.**

Because the Institute is a member of the New Jersey Business & Industry Association, all New Jersey resident employees can apply for auto and homeowners insurance through New Jersey Manufacturers Insurance Company (NJM). NJM, New Jersey's largest property and casualty insurer, offers competitive premiums and they also return dividends of 15% on auto and 30% on homeowners insurance after the first year. For an application, mail your name, address and home telephone number to: NJM, Auto Applications Department, Sullivan Way, West Trenton, NJ 08628 or call 1-800-232-6600. NJM will ask for the Institute's New Jersey Business & Industry Association

member number, which is 55466.

***"Yes, You May
Use the Car, But
First..."***

In an effort to reduce one of the most preventable forms of abuse among our teens -- impaired driving -- the Prevention Center in Boulder, Colorado, with the support of Coors Brewing Company, offers *"Yes, you may use the car, but first..."*, a guide which provides an opportunity for parents to discuss the risks of drinking, driving and drugs with their teens. The Parent/Teen Discussion Guide is one part of the award winning *Alcohol, Drugs, Driving and You* (ADDY) program, designed to prevent alcohol and drug impaired driving among teens. The ADDY program stresses that alcohol and drug related accidents can best be prevented by helping young people to acquire the information and skills to make responsible decisions regarding driving.

Anyone interested in the Parent/Teen Discussion Guide, *"Yes, you may use the car, but first..."*, can pick up a copy in Human Resources.

**Discount
Coupons**

Now available in Human Resources are 1993 discount savings coupons for Six Flags Great Adventure, Sesame Place, Hershey Park, Action Park, Caesars Pocono Resorts and Lens Crafters.

PROFILE - ORDER DEPARTMENT

STAFF

Mary Conte, Vincent Aiello, Diane Bertolotti, Mary "Kitty" Browne, Peggy Campbell, John Cullen, Frank DeRosa, Maribel Duran, Mercedes-Ferrerias, Diana Gomez, Rodney Harris, Donna Hart, Marge Leahy, Maureen Lewis, Willie Marshall, Ed Peters, Ron Piccin, Michele Reid, Mary Ann Remo-Bobe, Nilda Rodriguez and Tim Wyatt.

OBJECTIVE

To provide services to members and non-members who want to purchase AICPA publications for self-study material and take telephone orders for subscription services.

MAJOR ACTIVITY

The Order Department receives and processes all orders for AICPA publications and self-study materials. The department is also responsible for handling any questions relating to AICPA publications and self-study materials. The department currently averages yearly **65,000 mail orders (both receivables and cash)**, handles **190,000 telephone calls (via the 800 line, as well as the regular telephone number)** and processes **16,000 gratis orders**.

To transfer calls to an Order Representative dial extension 7300. Customers may also use our fax number: 1-800-362-5066.