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American Institute of Certified Public Accountants (AICPA)

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September 7, 1993

**Staff
Anniversaries**

Congratulations to the following staff members who last week celebrated various anniversaries with the Institute:

Anniversary

Leonard Lorensen	Information Retrieval	33rd
Kathleen Perry	Professional Ethics	11th
Barbara Posilovidge	Purchasing	11th
Steve Sacks	Management Consulting Services	7th
Anne Sheerin	Meetings & Travel	5th

Welcome!

Toney Griffin - Copying Coordinator - Printing Services. Toney joins us from Motivated Security where he worked as a Senior Security Officer.

Donald A. Lee - Proofreader/Editorial Assistant - Electronic Imaging. Donald joins us full-time after being employed on a temporary basis in Electronic Imaging.

David S. Ray - EDP Auditor - Internal Audit. David previously worked as a Senior Technology Auditor at Salomon Brothers Inc.

Alicia Susan Ross - Project Manager - CPE Program Development - Conferences & Training Schools. Prior to joining the Institute, Alicia worked for Over the Counter Restaurant & Catering as a Controller.

Michael K. Sheehan - Accountant - Accounting. Michael was previously employed as an Accountant at Fremont Indemnity Company.

Promotions

Alisande Booker-Hall was promoted to Senior Data Entry Operator in Membership Administration.

In Receivables, Mely Tan and Dorothy Smith were both promoted to Bookkeeper from Accounts Receivable Assistant.

Congratulations and much success in your new positions!

**Waterfront
Arts Festival**

On Thursday, September 9, the Waterfront Arts Festival presents **Community Spirit!** Come and join local businesses and residents at Exchange Place, Owen Grundy Pier, Jersey City for an evening of music and dance (featuring performance by Mark Morganeli & the Jazz Forum All-Stars and Venus for Breakfast), along with a variety of international foods, local artists and crafts. The Artisan exhibits will be featured from 12:00 p.m. - 8:00 p.m. with live entertainment from 5:00 p.m. - 8:00 p.m. The Festivals is to benefit Friends of the Free Public Library of Jersey City, Inc.

Staff Training & Development

Recently, copies of the Staff Training & Development Catalogue, along with the Staff Training Bulletin were distributed to the entire staff. Please contact Gaby Ulloa in Human Resources (NY) at X6180 if you did not receive a catalogue or bulletin. A training request form **must be completed for in-house training as well as courses taken outside of the Institute. All completed Training Request Forms must be returned to Human Resources - New York.** Training forms can be picked up in Human Resources or from Ela Work in the Washington office.

Attendance

If you have any questions regarding time cards/sheets, vacation day accruals, absence requests, etc. please contact the person in charge of your cost center's attendance. The breakdown is as follows:

<u>Cost Center</u>	<u>Contact</u>	<u>Extension</u>
401-423	Kimberley Hines	3350
425-452	Jennifer Kurylka	3357
453-465	Anselmo Alamilla	3356
469-496	Christine Herbster	3351
NY Cost Centers*	Gaby Ulloa	6180

* Some cost centers are split between New York and Harborside, all New York employees should submit attendance records to Gaby Ulloa in Human Resources - New York.

PROFILE - PROFESSIONAL ETHICS

What is the Professional Ethics Division?

The Professional Ethics Division is responsible for interpreting and promoting member understanding of the Code of Professional Conduct, and enforcing voluntary compliance with such.

The Division, headed by Herbert Finkston - Director, consists of the **Professional Ethics Executive Committee**, which sets overall policy and develops and issues ethics interpretations and rulings; the **Technical and Governmental Technical Subcommittees (TNS and GTNS)**, which investigate complaints against members regarding their performance of professional services; and the **Independence/Behavioral Standards Subcommittee (IND/BHS)**, which investigates complaints against members involving independence and other behavioral matters.

Staff responsible for achieving goals and objectives:

TNS and GTNS: Edith Breitner - Senior Technical Manager, and Technical Managers Patricia Cummings, George Dietz, Gretchen Fischbach, Leonard Hecht, Israel Herskowitz and Tammy Tien.

IND/BHS: Kathleen Perry - Senior Technical Manager, and Technical Managers Susan Coffey, Susan Frohlich and Catherine Zaita.

IND/BHS staff is also responsible for responding to verbal and written inquiries regarding the application or ethics rules, interpretations and rulings as contained in the Code of Professional Conduct. Approximately 7000 inquires are answered annually, of which 44% relate to matters regarding independence.

The Division works closely with the Institute's Trial Board Division and with state CPA societies, the Department of Labor, the Federal Deposit Insurance Corporation and various other governmental agencies.