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## Inside AICPA, February 21, 1994

American Institute of Certified Public Accountants (AICPA)

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February 21, 1994

**Staff  
Anniversaries**

Congratulations to the following staff members who last week celebrated various anniversaries with the Institute:

**Anniversary**

Shirley Price	Technical Information	9th
Mary Browne	Order	7th
Evelyn Laino	Office Facilities	7th
Vincent Sarno	CPE Production	7th
Beverly Butler	State Legislation & Legislative Relations	5th
Michael Chen	Budgeting & Financial Analysis	5th
Connie Gulli	Meetings & Travel	5th

**Member  
Outreach  
Program  
Reminder**

The first feedback session, and this will be a pilot session, will be held this Wednesday, February 22, 1995 from 9:30 a.m. - 11:00 a.m. in the New York Training Room on the sixth floor. All staff liaisons in New York and New Jersey are encouraged to attend.

To register, please call Human Resources at ext. 6212 and leave your name, cost center, and telephone extension in voice mail. Please notify your supervisor before registering.

**Please  
Welcome**

Mary E. Moore - Copy Editor - Examinations. Before joining us, Mary worked for Matthew Bender & Company as a Senior Writing Associate.

Julia Perez - Senior Financial Analyst - Budgeting & Financial Analysis. Julia joins us from NYNEX Credit Company where she worked as a Corporate Books Accountant.

**Promotion**

Diego Ledesma was promoted to Senior Phototechnician from Stat Camera Operator in Printing Services.

Congratulations and much success in your new position!

**Staff Member  
Passes CPA Exam**

Congratulations are in order for Robert Watson - Accounting Clerk - Fulfillment. Robert who joined the Institute in 1989, successfully completed the CPA exam at the last sitting. Congratulations on a job well done!

**Payroll News**

The New York tax form "IT-112R Resident Tax Credit" is now available in the Payroll Department for Harborside employees who reside in New York State. Because we only have a limited supply, only **ONE** form per employee will be provided.

**Please Note**

The information given in last week's issue regarding the designated colored envelopes for inter-departmental mail was incorrect, please refer to the following:

<u>Envelopes</u>	<u>Designated Offices</u>
Gray	Between New York and Harborside
Blue	New York and Washington, D.C.
Dark Green	Harborside and Washington, D.C.
Light Green	Internally in Harborside
Gold	Internally in Washington Internally in New York

**Yoga Class**

Due to the positive turnout at the free trial Yoga class, the Institute is happy to announce that the 45-minute class will continue for another 8 weeks. The classes are held on Thursdays, from 12:00 noon to 1:00 p.m. beginning this Thursday, February 21 through April 13 in the Harborside training room. The cost is \$28.00 for the eight classes. Please make checks payable to the AICPA.

To take advantage of this invigorating and stress reducing class, please call Kimberley Hines at ext. 3350 to reserve your spot.

**Welcome to Harborside**

Today, Tuesday, February 21, the Examinations Division's grading staff moves from the 1633 Broadway location into their new Harborside office located on the third floor.

In addition to a modern entryway and reception area, the design features offices and a conference room overlooking the river. There are four large rooms for the approximately 200 professional and clerical staff hired each year to process the CPA examinations given throughout the U.S. in May and November. Additionally, the area will include a cafeteria with upholstered banquettes for the use of the grading staff, a computer area and a secure shipping and receiving room for the CPA examination.

Anyone who has ever visited or worked at the present basement location at 1633 Broadway will immediately recognize, the new quarters are a well-deserved improvement. Enjoy!

The new phone extensions for relocated staff members are listed below.

Ray Cuneo	3864	Daniel Providence	3863
Timothy Henry	3868	Jeannette Vera	3867
Luz Perez	3865	Garret Williams	3869
Kathleen Phillips	3866		