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American Institute of Certified Public Accountants (AICPA)

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January 17, 1994

**Staff
Anniversaries**

Congratulations to the following staff members who last week celebrated various anniversaries with the Institute:

		Anniversary
Francine Gallo	Office Administration	13th
Joanne Lindstrom	Planning & Research	8th
Nina Diamond	CPE Marketing - Group Study	7th
Peggy Campbell	Order	6th
Alan Winters	Auditing Standards	6th
Velda Gardiner	Promotions	5th
Ed Tamman	Budgeting & Financial Analysis	5th

Thank You!

Our recent Food and Toy Drive to benefit Anthony House Shelter was a big success thanks to all of your generous donations. We collected more than five large boxes of towels, soap, non-perishable food and toys. We are certain that the mothers and children of the shelter were truly grateful for our efforts on their behalf, and hopefully enjoyed the holidays a little more because of our donations. Thank you for participating!

**Hotel Rates --
NJ, NY & DC**

The 1994 New York City, New Jersey and Washington, D.C. hotel rates for committee meetings have been sent by electronic mail to all staff aids and vice presidents' secretaries. If you need a copy of the new rates please call ext. 3232.

Weight Watchers

We are happy to announce the return of the "Weight Watchers At-Work" program! The program will be offered in N.J. as long as at least 20 employees register. The Institute will pay half of the total cost for the 10-week program which is \$114 for continuing members and \$131 for new members.

The meetings will be held every Tuesday, beginning January 25, 1994, in Conference Room 1 on the 2nd floor from 12:00 p.m. to 1:00 p.m.

Registration

If 20 or more employees register, Weight Watchers will waive the registration fee for new members.

A representative from Weight Watchers will be in Conference Room 1 on Tuesday, January 18 from 12:00 p.m. to 2:00 p.m. for an open meeting and in-person registration. Please bring your check payable to Weight Watchers for \$57.00 (continuing members) and \$65.50 (new members). If you cannot attend the in-person registration, please bring your check to Kimberley Hines in Human Resources.

If you have any questions, please call Kimberley Hines on ext. 3350.

**Estee Lauder
Company Store**

For your shopping pleasure, 1994 invitations to the Estee Lauder Company Store are now available in Human Resources. To gain access to the store, present the invitation along with your AICPA I.D.

The New York City Company Store is located at 787 7th Avenue (between 51st and 52nd Streets). The Harborside Company Store is located on the atrium level in Plaza II.

New Jersey Transit Info

On Monday, January 10, 1994, NJ Transit modified the operation of the #68 bus route from Route 18 in central New Jersey to directly serve employees who work on the Hudson River Waterfront. This change represents a significant improvement for those workers who live near the Route 18 corridor and commute to the Harborside Financial Center. Service will operate along Route 18 between Old Bridge and East Brunswick before continuing to the Hudson River Waterfront.

Employees from central New Jersey will be able to use the #68 bus for a "one seat" ride to the Hudson River Waterfront, avoiding added time and cost of the transfer to other bus routes or PATH. Previously, this bus route operated only to Journal Square and Lincoln Harbor.

Schedules, fare charts and route maps are available in Human Resources for anyone who is interested. For more information please call NJ Transit at 1(800) 772-2222 (in New Jersey) or 1(800) 762-5100 (Out-of-State), 6:00 a.m. to 12:00 a.m.

Social Security

Social Security plays an important part in the lives of almost all Americans. A seminar has been arranged for employees who are beginning to plan for retirement or want to know about Social Security benefits.

This presentation will review eligibility, filing a claim for Social Security benefits, going back to work after Social Security benefits start, the taxation of benefits and much more.

On Wednesday, January 25 from 12:00 p.m. to 1:30 p.m. in the training room at Harborside Steve Parrillo from Social Security Administration will discuss retirement issues.

Frank Horak from Social Security Administration will be in the New York office boardroom, on the 6th floor, Thursday, February 10 from 12:00 p.m. to 1:30 p.m. discuss retirement issues.

With supervisor's approval to register for a presentation call Kimberley Hines ext. 3350 or leave a message on her audix. Due to space considerations the program will be based on a first come, first serve basis.

Reminders...

...If you would like to register for the Stress Management workshop with Emily Sarfatti from Managed Health Care, a leading tri-state area employee assistance program, with supervisor's approval call Kimberley Hines ext. 3350 or leave a message on her audix. The program, which lasts 1½ hours, is open to all AICPA staff members. The New York workshop will be held Thursday, January 20 from 12:00 p.m. to 1:30 p.m. in Conference Room F on the sixth floor.

The New Jersey workshop will be held Friday, January 21 from 12 noon - 1:30 p.m. in the Training Room on the second floor. Although the New Jersey workshop is full, names are being taken in case of cancellations.

...Gary Garris, a Customer Service Specialist from PRUCARE PLUS, will be in the Human Resources area each Wednesday morning for the remainder of January and the first Wednesday in February from 9:00 a.m. to 1:00 p.m. to answer any questions you may have.

...Fire exit stairwells should **not** be used to exit the building unless it is an emergency situation. You should use our elevator banks when you leave the building. Also, if you exit the building after normal business hours and the doors are locked, use your access card or press the release button next to the card reader.