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American Institute of Certified Public Accountants (AICPA)

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where members are our business October 30, 1995

Staff Anniversaries Congratulations to the following Team AICPA members who last week celebrated various anniversaries with the Institute:

		Anniversary
Johnnie Middleton	Accounts Receivable	25th
Marlene Gallagher	Academic & Career Development	21st
Mae Morrow	Membership Administration	20th
Edith Breitner	Professional Ethics	16th
Arthur Podorefsky	CPE Group Study	16th
Marilyn Stewart	Accounts Receivable	9th
Maribel Duran	Order	6th
Erin Mackler	CPE Group Study	6th
Jeffrey Pieper	Subscriptions Administration	5th
Napoleon Reyes	Graphic Design Services	5th
Murray Schwartzberg	Technical Publications	5th

Please Welcome Anat Kendal - Sr. Technical Manager - TIPS - Tax Division. Anat joins us from Coopers & Lybrand where she worked as a Tax Manager.

New Faces In Harborside On Friday, October 27 eight members of Team AICPA moved from the New York Office to Harborside. Below are their names and their new telephone extension numbers:

Name	Department	New Extension
Violeta Gomez	PCPS/MAP	3015
Dave Handrich	PCPS/MAP	3034
Michele Herbert	PCPS/MAP	3050
Laura Inge	Technical Publications	3798
Ruth Jackson	Self Regulation & SECPS	3038
Catherine Mathews	PCPS/MAP	3018
Mark Murray	Technical Publications	3799
Linda Zila	Technical Publications	3797

Warning: Computer Virus Stalks the Net Beware of a new computer virus stalking cyberspace! Computer users who download a harmless-looking program, PK Zip 3.0, have found with dismay that their hard drives have been entirely erased. Hackers apparently named their virus after the popular PK Zip program in order to deceive people. PK Zip in other versions lower than 3.0 remain perfectly safe to use.

Please Note Sending chain letters through interoffice mail is not an acceptable practice. The Institute is a professional organization, and it is important that the staff use good judgement in reflecting this image. Also, the recipients of such mail may have a personal as well as a professional objection -- it interrupts them and takes time away from their business responsibilities.

Reminder: Seminar Space Still Available There is still time to sign up for the seminar, "Juggling Work and Family," a workshop given in conjunction with the Mount Sinai Medical Center's Corporate Wellness Program for individuals trying to achieve equilibrium between their lives as parents and as workers. In Harborside, the seminar will take place Thursday, November 9, 1:00-2:00 pm in the second-floor training room. In New York, it is scheduled for Friday, November 10, 1:00-2:00 pm in the Member Conference Room. **To enroll, please call Barbara Vigilante at extension 3350.**

Brown Bag Luncheon Series Continues

The fourth employee Brown Bag Luncheon will take place in Harborside on Wednesday, November 15, at 1:15 pm. The Brown Bag Luncheon Series, created under the leadership of Barry Melancon, affords Team AICPA members to bring their questions and concerns to the attention of the President. Following is a list of the invitees, who have been randomly selected from among the staff members at Harborside. Anyone who has questions he or she would like Barry to address during this luncheon should contact one of the people below:

Walling Almonte	Subscriptions Administration
Mary Conte	Order
Gretchen Fischbach	Professional Ethics
Phyllis Gallaro	General Accounting
Ed Greene	Printing Services
Melanie Heim	Marketing Services
Cynthia Hunter-Williams	Graphics Design Services
Robin Johnson	Practice Monitoring
Charles Keiser	CPE Support Services
Gary Markin	Micro/LAN Support
Carmen Rivera	Member Service
Alan Sileo	Financial Analysis & Budget
Carrie Vaccaro	Production & Editorial Services
Nelson Vega	Distribution Services
Karyn Waller	Technical Publications

Yoga Classes Are Back

A new session of Yoga Classes is beginning in all three offices of the AICPA. In the New York and Washington Offices, the classes will teach a form of Jiva Mukti yoga, and in the New Jersey office, they will teach a form of Hatha yoga. All the classes teach stress-relieving breathing techniques, tone muscles through poses and postures, and help participants to stretch out muscle groups where people often carry tension. In each of the classes, participants work at their own pace; they are designed to accommodate people of all fitness levels.

In New Jersey, the classes will be held in the second-floor training room 1:00-2:00 pm Wednesdays from November 8 through January 3. In New York, they will take place Thursday evenings 5:15 pm - 6:15 pm from November 9 through January 11 in the Member Conference Room. In Washington, the current schedule for yoga classes remains in place through November 22. **The cost for the series is \$40.00. To enroll, please make checks payable to the AICPA and send them to Barbara Vigilante in Human Resources, Harborside by November 5.**

Training Update

Below are dates for upcoming training classes for November. Please remember that all staff in-house computer training will be held in the new computer training facility located on the third floor of the Harborside office.

DATE	CLASS	TIME
8th	LAN Windows	1:30 p.m.- 4:30 p.m.
9th	Transition 6.1	9:00 a.m. - 5:00 p.m.
10th	Beginning Lotus	9:00 a.m. - 5:00 p.m.
13th	Beginning WordPerfect 6.1	9:00 a.m. - 5:00 p.m.
16th	Advanced Lotus	9:00 a.m. - 5:00 p.m.
17th	CPE Session	9:00 a.m. - 5:00 p.m.
30th	Powerpoint	9:00 a.m. - 5:00 p.m.

If you are interested in attending any of the above training, please contact Gaby Ulloa at ext. 6180 to reserve your seat and follow-up with a training request.